

Computers

At Junior Certificate level I can:

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|---|--|
| 1 Keyboarding
Use the computer keyboard for basic keyboarding and data input | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| 2 Typewriting
Apply the skills needed to type a variety of documents using appropriate layout and styles | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| 3 Computer Skills
Use a computer to demonstrate a range of computer-related skills | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| 4 Word Processing
Use a word processor to carry out a range of tasks | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| 5 Educational Computer Software
Apply the skills, knowledge and understanding needed to use educational computer software | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| 6 The Internet
Apply the skills, knowledge and understanding needed to use the Internet | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| 7 Spreadsheets
Recall, explain and apply facts related to probability | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |

Work begun



Work in progress



Work completed

