



## Re: JCSP updates

Dear Colleague

We hope you and your colleagues are refreshed as we start this new academic year.

Oide would like to inform you of the Junior Certificate School Programme (JCSP) professional learning and support for the year ahead along with a number of relevant updates.

### Autumn 2024 - Programme of Professional Learning and Support

Oide's programme of customised school support and applications system is now open for 2024/2025 at this link [Schools - Oide](#). Your principal can apply for up to three areas of support using the school roll number and password.

### PLE 2024/2025

We are delighted to offer a calendar of dates for the new academic year which can be seen [here](#) and [here](#). You can register online for these professional learning events at this link [Teachers - Oide](#).

### Make a Book 2025

Last year we returned to face-to-face events and look forward to building on the number of schools participating. Make a Book will take place in 6 regional events between early February and early March 2025 and schools will be invited to register in November.

### New Coordinators and Principals please register with JCSP

Congratulations on your new position!

As part of your role within the school and JCSP, you will need accounts created on the website <http://www.jcsp.ie> and the new JCSP resource ordering website [www.codex.ie](http://www.codex.ie).

You are requested to register with the JCSP office. We ask that you read and complete this form [2024/2025 Register for JCSP services](#)

### GDPR – Register with JCSP

All JCSP Coordinators, Principals and JCSP Librarians are requested to register for JCSP services each academic year which can be done by completing this form [2024/2025 Register for JCSP services](#).



## Programme Updates

We would be grateful if you could bring the following updates and resources to the attention of your colleagues. Further information on these and other areas will be provided to you throughout the year.

### Collaborative Profiling Excel sheet

A copy of the "JCSP COLLABORATIVE PROFILING 2024-2025 Excel sheet" can be downloaded from the homepage of [www.jcsp.ie](http://www.jcsp.ie). It is offered as an approach to help Coordinators collect JCSP student data within their school. Initially, you will need to download it, save it to your school platform before sharing it with teachers in your school. Each sheet will be a complete record for an academic year containing three tabs, one 2nd and 3rd year. Subject to Coordinator feedback and any amendments to be made, a new sheet issues each year.

### School Based Statements

Teachers may decide to write their own school based statements. If so, these statements must be submitted for approval to the JCSP office by email to Dorota Ruszczak, Profiling Administrator at [jcspresources@oide.ie](mailto:jcspresources@oide.ie). Submissions should be made at least one term before issuing the Final Student Profile.

These statements must be in line with Junior Cycle, reflect a learning outcome approach and a continuum of learning with a focus on learner progression.

Previously approved school-based statements have been archived in the school year 2022/2023 and cannot be used with 1st year students. Should you wish to continue using these statements with your current 2nd and 3rd years, please contact Dorota Ruszczak, Profiling Administrator by email at [jcspresources@oide.ie](mailto:jcspresources@oide.ie).

### Statements in line with Junior Cycle

All subject statements are in line with Junior Cycle and the old JCSP statements for Materials Technology Wood, Metalwork, Technology and Technical Graphics can no longer be used and have been removed from the website. We would be obliged if you would update the relevant teachers.

### Initiatives

The JCSP initiative application process is now open, and schools are invited to submit initiative proposals through the JCSP website under the initiative round 02/24. [The initiative booklet](#) is on the homepage of [www.jcsp.ie](http://www.jcsp.ie). A listing of available [JCSP resources and details of suppliers](#) used by other JCSP schools is also available on [www.jcsp.ie](http://www.jcsp.ie). The Initiative Proposal and Evaluation Forms have been updated and a copy of the questions are available [here](#) and [here](#). We have made 2 short videos to



assist in the application process – "How to apply for Initiatives" is available [here](#) and for Principals to submit the Initiative Applications, there is a 2-minute video [here](#). The maximum number of initiative proposals that can be submitted is 6 + Christmas Celebration. Each initiative carries its own funding. A fully completed initiative proposal in respect of every initiative (including Christmas Celebration) should be submitted. Please focus on targets from the school's School Self Evaluation (SSE) Plan or DEIS Plan in the proposal. Incomplete proposal forms will not be considered. Approved initiatives from previous rounds should be evaluated by the 27th of September. Initiatives must be completed, evaluated and all funds spent to qualify for 2024/25 initiative funding. Where this is not possible, please email [jcspresources@oide.ie](mailto:jcspresources@oide.ie) with details of the initiatives that you wish to carry over to the current round.

Funds are granted subject to overall budget availability and may be amended.

Following adjudication, schools will receive notification of initiatives approved and funds granted. Completed initiatives should be evaluated by the 1st of May 2025.

We wish schools every success in implementing initiatives in the new school year.

## **Free Membership of the Oide JCSP Library Project Digital Library**

Membership of the JCSP Library Project Digital Library is free to all JCSP and (pre-2022) DEIS schools.

Existing member schools have received an updated set of Digital Library logins which includes a set of logins for incoming 1st Year students.

Eligible non-member schools can register at this link: <https://jcsplibraries.com/jcsp-digital-library/> following which you will be provided with details on how to complete the registration process.

The library contains over 14,000 unique e-book and e-audiobook titles (with multiple copies of many of these bringing the overall total to over 63,000 titles) together with a selection of over 670 Digital Magazine titles which have been added to the library since 2022. Membership has increased to over 100,000 individual students and 9,000 staff from over 230 schools. As new titles are being added continuously, all schools are encouraged to use this fantastic free library service.

## **JCSP Competition: Clean up our school**

We are delighted to announce details of the latest JCSP student competition – "Clean up our school" which are available [here](#). The entry template is available to download on the homepage of <http://www.jcsp.ie>.



## Ordering Resources – 4 orders per year without mailing/delivery costs

Orders are placed through our new distributor, Codex, [www.codex.ie](http://www.codex.ie), by the JCSP Coordinator (login and password required). Please complete the GDPR form [2024/2025 Register for JCSP services](#) so that a new account can be created for you. We will use the student numbers in your school as of the end of the last school year to establish a base line for ordering resources.

There is no charge for JCSP resources for JCSP students. Four orders will be provided to schools during the 2024/2025 academic year (in addition to the ordering of initiative materials) at no cost. However, additional orders will incur a delivery cost of €30.

## Circulars

The current Circulars governing the Programme are available at <https://www.gov.ie/en/service/746720-allocation-of-teachers-to-schools/> and at the below links:

- [Circular cl0008/2024](#): 'Staffing arrangements in Voluntary Secondary Schools for the 2024/2025 school year'
- [Circular cl0009/2024](#): 'Staffing arrangements in Community and Comprehensive Schools for the 2024/2025 school year'
- [Circular cl0010/2024](#): 'Staffing arrangements in Education and Training Boards for the 2024/2025 school year'

In the above circulars, for allocations please read page 6, point 1.7 and for coordination time, page 8, point 1.17 which also references the current circular on [Posts of Responsibility Circular 0003/2018](#).

- The capitation grant details: [Circular 0052/2020](#)

## Update of school records

We would be much obliged if you would complete the [Update of School Records Form](#) detailing JCSP student numbers and how JCSP is organised in your school.

## 2025 Profiling

The profiling round for 2025 will open on the 10th of January 2025. All final profiles must be received by the JCSP Office by Wednesday the 2<sup>nd</sup> of April 2025. No student profiling folders will be available before Thursday 1st of May 2025.

We look forward to supporting and working with you and wish you, your staff and school community the very best for a fruitful year ahead.



Yours sincerely

Oide JCSP Team: Lisa Kelly, Senior Leader, Brigid Murray, Catriona Murray and Leona Mc Mahon, Professional Learning Leaders. Senior Librarian: Kathleen Moran. Administrators: Elaine Flynn, Jill Byrne, Dorota Ruszczak.

*This email has been sent to all registered JCSP contacts (Principal, JCSP Coordinator, JCSP Librarian). A copy of this email is available to view on [www.jcsp.ie](http://www.jcsp.ie)*